



# CYNGOR CYMUNED LLANTRISANT COMMUNITY COUNCIL

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RCT  
CF72 8EX

Swyddfa'r Plwyf  
Heol Pontnewydd  
Llantrisant  
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Gofalu am y Gymuned  
Caring for the Community  
**Beddau**  
**Llantrisant**  
**Talbot Green**  
**Tynant**

Clerc/Clerk  
Miss Catherine Craven

Starter o Gyfeillgarwch  
Charter of Friendship  
**Crécy-en-Pontheiu**



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8 May 2019

The **ANNUAL MEETING** of **LLANTRISANT COMMUNITY COUNCIL** will be held at Caerlan Hall, Newbridge Road, Llantrisant on **TUESDAY 14th May, 2019** at **6.30p.m.** for the purpose of transacting the following business.

*Craven*

Miss C Craven  
CLERK

<b>1</b>	To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office.
<b>2</b>	To elect the Vice Chair of the Council and to receive the Vice Chair's Declaration of Acceptance of Office.
<b>3</b>	To receive apologies for absence.
<b>4</b>	To receive Disclosures for Personal Interest from Members in accordance with the Code of Conduct.
<b>5</b>	To review Committee Structures and to appoint members to serve on the Council Committees: <i>Appendix A pages 1-2</i>
<b>6</b>	To review the appointed representatives. <i>Appendix B page 3</i>
<b>7</b>	To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year. <i>Appendix C page 4 -5</i>
<b>8</b>	i) To confirm that the accounting statements on the Annual Return 2018/19. <i>Appendix D page 6</i> ii) To complete the Annual Governance Statement on the Annual Return 2018/19. <i>Appendix E page 7-8</i>
<b>9</b>	To receive and acknowledge the Internal Auditors report for the financial year ended 31st March 2019. <i>Appendix F page 9-21</i>
<b>10</b>	To confirm the appointment of the Internal Auditor for 2019/20.
<b>11</b>	To confirm the banking arrangements for the Council. <i>App G page 22</i>
<b>12</b>	To note the draft minutes and any recommendations from the Scrutiny Committee Meeting held on the 1 May. <i>Appendix H page 23</i>