



**CYNGOR
CYMUNED
LLANTRISANT
COMMUNITY
COUNCIL**

Parish Office
Newbridge Road
Llantrisant
RCT
CF72 8EX


Swyddfa'r Plwyf
Heol Pontnewydd
Llantrisant
RCT
CF72 8EX

Gofalu am y Gymuned
Caring for the Community
**Beddau
Llantrisant
Talbot Green
Tynant**

**Clerc/Clerk
Miss Catherine Craven**

Siarter o Gyfeillgarwch
Charter of Friendship
Crécy-en-Pontheiu



 01443 223796

 www.llantrisant-cc.gov.wales

 office@llantrisant-cc.gov.wales

24 April 2019

You are summoned to attend the **Events Committee Meeting** of LLANTRISANT COMMUNITY COUNCIL to be held at Caerlan Hall, on Wednesday 1 May 2019 at 4.00pm for transacting the following business.

Yours sincerely,

Councillor J. Barton
Chair

1	To receive apologies for absence
2	To receive Disclosures for personal and pecuniary interests in items of business listed below in accordance with the Code of Conduct
3	To confirm and sign the minutes of the meeting held on the 23 January 2019.
4	To consider actions for the planned calendar of events for 2019
5	To consider actions for the planned calendar of events for 2020

**Minutes for the Events Committee Meeting of Llantrisant Community Council
held at the Parish Office, Llantrisant on 23rd January 2019 at 10.30am**

Present:

J Barton (Chair)				
A Matheson	V Nicholas	A Robinson	S Powell	S Trask

Also present: The Clerk – Catherine Craven and RFO Alison Jenkins.

1.	To receive apologies for absence
	Apologies for absence were received from Cllr A Crutcher and Cllr J Woodington.
2.	To receive Disclosures for Personal Interest from Members in accordance with the Code of Conduct.
	Disclosures of Personal Interest were made by Cllr Barton “Chair of the BaTCL Trustees”. Cllr Powell “member of friends of Talbot Green” and Cllr Matheson “member of the horticultural show committee”
3.	To sign the minutes of the last meeting held on the 12 June 2018
	The minutes for the meeting held on the 12 th June were approved as an accurate record and signed by the Chair.
4.	To agree Terms of Reference.
	The draft terms of reference were accepted with two amendments. Paragraph 7, line 3 the word <i>should</i> to be replaced with the word <i>must</i> . Paragraph 8, line 1 <i>any member</i> to be replaced with <i>members</i> .

Resolved: To recommend to full Council the adoption of the Terms of Reference for the Events Committee.

5.	To evaluate the events held through 2018
a.	June Armed Forces Day – A variety of opinions regarding the Armed Forces Day celebrations were voiced. Some members felt the service in its present form was well received and there was no reason to change, others felt it concentrated too much on Remembrance of the Past rather than acknowledgment/celebration of the present and future. Consideration of changing the event in favour of a community carnival day were voiced as were changes that may be made to the existing event to expand the value for the community on the day.

Resolved: It was agreed that committee members would talk to their fellow ward members and community to bring further suggestions to the next events committee meeting.

b.	14 August Horticultural and Craft Show – the show is successfully run by a small committee. Two suggestions which may encourage more people to attend the show are to be taken to the show Committee by Cllr Matheson. The committee to approach the rugby club to establish if they would like to run a mini’s tournament/charity match on the day of the show. The committee to approach local schools to establish interest in school entries into a special class for groups.
----	---

Resolved: That suggestions from the events committee be taken to the Horticultural and Craft Show Committee for consideration.

c.	11 November Remembrance Sunday – the Llantrisant event needs a better sound system and although Cllr Powell offered the loan of the Friends of Talbot Green system it was agreed to purchase the Council’s own system identical to that purchased by the Friends of Talbot Green a long with a microphone stand for ease of use by the Chaplain. The option of contacting the Parish Church to ask them to adapt their service time on the day to enable the congregation to attend the event was also discussed. The British Legion organise the Beddau event and it was agreed that attendance at this event was getting better each year. Again the possibility of approaching St Michaels to fit
----	---

Signature:.....

Date:.....

their service time in with the ceremony was discussed and local members will take these suggestions back to the British Legion.

Resolved: To purchase a new speaker system and microphone stand for the Community Council. Llantrisant members to talk to the Parish churches about involvement in the ceremony and Beddau/Tynant Members to talk to the British Legion to suggest the parade from St Michaels and their involvement in the ceremony.

d. 21 November Grants Presentation Evening – this event despite the short notice at which it was arranged had proven to be very successful and well received. Discussion took place regarding the space, networking and microphone. It was agreed to proceed with the event in 2019 in a larger venue – Talbot Green Community Centre or Cwm Welfare Hall, with the date being advertised at the time of application forms being distributed. Councillors to be introduced at the start of proceedings and have a more pronounced name badge. Groups to be encouraged to provide displays and limited number of talks/presentation as in 2018. Teas and coffees to be served on arrival and kitchen to be staffed by the buffet caterer.

Resolved: to proceed with the grants presentation evening, with minor changes from 2018.

e. Christmas

(i) 3 December BaTCL Carols around the Christmas Tree – the library committee have proposed and the events committee agreed a change of start time to 6.30pm would be beneficial. It was proposed that local schools/community groups were encouraged to make a lantern and that a lantern parade could be held at the start of the evening. Further discussion took place regarding encouraging people to attend and one option was for members of the public to be allowed to place a bauble on the tree in remembrance of a loved one. Although no decisions were made the options of having craft stalls and Father Christmas attending were both discussed and Cllr Barton agreed to have further talks with the library as to how to move the event forward. It was also noted that the gazebo used this year was not large enough to accommodate the band and that Council purchase an additional gazebo.

Resolved: to proceed to work in partnership with the library committee to provide a slightly bigger event in 2019. To purchase an additional Community Council gazebo to ensure adequate weather protection for the band.

(ii) 5 December Llantrisant Carols on the Hill – following a discussion regarding the disappointing level of co-ordination for the 2018 event it was agreed that the best way forward was for local members to organise a meeting with members of local businesses and the local community to see how they would like to take the event forward in 2019. Funds made available by RCT for the evening could then be fully utilised by the community. The option of the available “Town Centre” funds being shared with the Talbot Green Community was discussed.

Resolved: Local members to organise a meeting for interested parties to consider the 2019 Llantrisant Christmas event.

(iii) 10 December Schools Christmas Tree Competition - all present were pleased with the funning of the Christmas Tree Competition and the reception it receives from the local schools.

Resolved: To run the Christmas Tree Competition to the same format and with the same prizes for 2019.

(iv) Column Street Lights and Trees – Disappointment in the solar lights on Parish Road were discussed and it was agreed that the supplier would be contacted regarding committees dissatisfaction with the light provided. It was agreed to purchase new lights for the tree at Mount Pleasant although no change to the light fittings in Beddau and Tynant was recommended. Cllr Powell requested that the street lights in Talbot Green be discussed following discussion with the other Talbot Green ward members. The Councillors Christmas get together was also discussed and the disappointment in member attendance highlighted. Committee agreed to proceed with a get together in

2019 and extend the invitation to the local police, head teachers and neighbouring Community Council Chairs.

Resolved: To purchase new lights for the tree at Mount Pleasant. To provide large trees at Mount Pleasant, Beddau Library and Penygawsi in 2019. Street light fittings to remain the same in Beddau and Tynant.

6. To plan a calendar of events for 2019

June	Event to be confirmed to replace/enhance Armed Forces Day.
Sunday August 11 th	Community Horticultural and Craft Show Llantrisant Rugby Club
Thursday September 26 th	Grants Presentation Evening 6.30pm for 7pm at Cwm Welfare Hall
Sunday November 10 th	Remembrance Sunday – 10.45am
Monday December 3 rd	Carols around the Tree – 6.30pm Beddau and Tynant Community Library
Tuesday December 10 th	Councillors Christmas Get together immediately after the Council Meeting, Caerlan Hall
December TBC	Llantrisant Christmas event
December TBC	Talbot Green Christmas event
December	School Christmas Tree Competition

7. The Committee will not be pursuing the Listening Project, Action mm40.

The next meeting of the events committee was arranged for at 9.30am

DRAFT

Signature:.....

Date:.....