

MINUTES of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 13th OCTOBER 2015 at 6.30pm.**

PRESENT: Cllr Allan Matheson (Chair), Cllr Gill Morris, Cllr Ceri Harris, Cllr Ron Hunt, Cllr David Nicholas, Cllr Arlene Moss, Cllr Brian Farr, Cllr Julie Barton, Cllr Nicholas Powell and Cllr Paul Baccara together with the Clerk Mrs Alison Jenkins.

1. Apologies for Absence

Apologies for absence were received from Cllr Veronica Nicholas and Cllr Jonathan Gilmore.

2. Disclosure of Interest

There were no disclosures of personal interests in accordance with the Code of Conduct.

3. Minutes

The minutes of the Monthly Meeting held on the 8th September 2015 were confirmed and signed as a true record.

6.35pm Cllr Morris entered the meeting.

4. Matters Arising

- a. The response from Cllr Ann Crimmings regarding CCTV at Llantrisant Leisure Centre was noted.
- b. Cllr Matheson apologised that he would be unable to attend the Bosom Pals Open Day. It was AGREED that Cllr Moss would take a cheque for £50 on behalf of Council from the Chairs Allowance.

6.40pm Cllr Farr entered the meeting.

- c. The Clerk's report on matters arising was noted, Cllr Hunt requested a copy of the risk assessment for litter picking.

5. Pending

- a. The design for the bench for Sara Head was acknowledged with the change to the back bar to read Medal Winner London 2012. The Clerk highlighted that she hoped it was not too late to make the change as she had understood that Councillors just wanted the words Medal Winner when the order had been placed. Supplier to be contacted immediately.

6.45pm Cllr Barton entered the meeting.

- b. The new Social Media Policy was acknowledged and it was AGREED to adopt the policy as stated.
- c.

6. Finance

- a. The income and expenditure accounts for September 2015 were accepted and approved.

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Date:

- b. The accounts for payment for October 2015 were adopted. The cheques as listed with the addition of the cheque for the External Audit were signed by Cllr Barton and Cllr Moss.
- c. The new external audit arrangements were discussed and it was AGREED to write to the Welsh Audit office regarding the lack of consultation and the dissatisfaction that the external auditing function was not being provided by a Welsh company and had been outsourced to an English firm. The dissatisfaction with the new fee structure was also stated with the ambiguity which may arise should there be a problem with the audit.
- d. The receipt of £244 from the now defunct Lanelay Residents Association was acknowledged and will be added to Talbot Green Project funds. The Clerk to write to say thank you for the donation.

7. Planning

Planning applications received since the last meeting were noted. Cllr Barton raised concerns regarding a new development at Ystrad Barwig of 600 houses which would place pressure on the services in Beddau and Tynant. As the development was outside of the Community Council area Cllr Barton was advised to respond as an individual as historically Council did not interfere with planning located in another community council's area.

8. Correspondence

- a. The request from Alice Pace for funding for an International Girl Guiding project was acknowledged and it was AGREED to write a letter of support. Unfortunately as Miss Pace does not live within the Community Council area no funding can be provided and it was recommended that Miss Pace contact the Community Council where she lives.
- b. The consultation on Retail Centre Development for Planning Policy Wales was discussed and it was AGREED to respond opposing the change to Sunday opening hours due to the quality of life not only for employees but those residents who live near retail parks. Cllr Baccara and the Clerk to draft a response accordingly.
- c. It was confirmed that the Chair would attend the "Concert to Remember" in aid of Llantrisant War Memorial Campaign. Other Councillors were encouraged to attend and purchase raffle tickets.

9. Allotments

Cllr Matheson led the discussion on the request from a plot holder at Brynteg Allotments regarding the use of an Air Rifle for rat control at the site. It was AGREED to respond favourably to the request with certain conditions attached to ensure the safety of other plot holders and visitors to the site. National guidelines from the Shooting Association and RSPCA to be consulted and an agreement to be drawn up with the plot holder regarding the safe use of the air rifle at the site. No shooting to take place until the Clerk has seen the plot holders relevant certificate and insurance.

10. Footpaths

- a. The booklet "Paths for People" produced by Ramblers Cymru was noted and it was acknowledged that Council were already following many of the guidelines mentioned in the booklet.

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Date:

- b. It was AGREED that the Clerk would make further investigations into the reproduction of the bunny walks leaflets.

11. Community Infrastructure Levy

The Community Council 123 list for priorities for use of CIL payments when received was AGREED as listed.

12. Well Being of Future Generations (Wales) Act 2015

- a. It was agreed that the Chair and the Clerk would attend the consultation event and feedback to full Council at the November meeting before a response was drafted. The letter from RCT was acknowledged and it was AGREED to respond that in principle Council would like to participate in discussions with RCT to meet the requirements of the new act.
- b. It was noted that Community Councils could no longer attend the Public Services Board Conference and would be represented by One Voice Wales.
- c. The services offered by The Means to meet the new duties were noted.

13. Dog Mess near Manor Chase

It was AGREED to request a new dog litter bin for the Byron Avenue end of the lane at Manor Chase to help with the dog mess problem in the area.

14. Health & Safety

- a. The application to the ASDA Plastic Bag Awards for improvements to the outdoor area at Llys y Cwm was noted and it was further noted that Awards for All could also be applied for. Should grant funding not be forthcoming then Council will have to find alternative ways to fund the resurfacing of the entrance to the hall which is deteriorating badly.
- b. There were no further health and safety issues that the Clerk has been made aware of.

15. Staffing

Cllr Matheson updated those present on the CiLCA qualification which the Clerk would like to complete and which would be beneficial for Council to have a qualified Clerk. It was AGREED to fund the CiLCA qualification and the four day training course required. The Clerk provided a brief update on staff sickness and it was acknowledged that a Staffing committee meeting would be held on the 20th October.

16. Councillors Items

Cllr Hunt requested that the Clerk write to RCT Planning to investigate if permission was received for a drop kerb outside 13 Commercial Street, Tynant following confrontations between residents and members of the public at the site.

Cllr Hunt further requested that the Clerk write to RCT Highways to request a review of the signage regarding the one way system between Mildred Street and Parish Road. Both letters to be copied to the Borough Councillor for Tynant.

The Clerk highlighted that the fact that Cllr David Bray had failed to attend tonight's meeting meant that he would now be disqualified from being a councillor under Local Government Act S85 (1) and (2) due to persistent absence.

Signed.....

Date:

The meeting ended at 7.40pm

Next Monthly meeting on Tuesday 10th November 2015 at 6.30pm, Caerlan Hall.

Agenda Item	Task	By Whom
4c	Copy of Litter picking risk assessment to Cllr Hunt	Clerk
5a	Alter design for Sara Head Bench	Clerk
6c	Write to Welsh Audit Office	Clerk
8a	Write to Alice Pace	Clerk
8b	Respond to Retail Centre Development Consultation	Clerk, Cllr Baccara
8c	Attend War Memorial Concert	Chair
9	Draw up an agreement with plot holder for use of Air Rifle at the site and view insurance and certificate	Clerk
10b	Obtain quotes for the reproduction of the Bunny Walk leaflet	Clerk
12	Attend the consultation event for the Wellbeing of Future Generations Act	Chair, Clerk
13	Order dog bin for Byron Avenue/Manor Chase	Clerk
14	Apply for Awards for All funding	Clerk
15	Register for CiLCA	Clerk
16	Write to RCT re Commercial Street	Clerk
16	Write to RCT re Mildred Street	Clerk
16	Contact RCT Election department re disqualification of David Bray	Clerk

Signed.....

Date: