

Dear Councillor,

You are summoned to attend the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held at **Caerlan Hall**, Newbridge Road, Llantrisant, on **TUESDAY** the **12<sup>th</sup> September 2017** at 6.30pm, for the purpose of transacting the following business.

Yours sincerely,

Miss C Craven  
CLERK  
5 September 2017

### AGENDA

<b>1</b>	To receive apologies for absence
<b>2</b>	To receive Disclosures for Personal Interest from Members in accordance with the Code of Conduct. <i>Members are requested to declare any personal and/or prejudicial interests that they may have in matters to be considered at this meeting in accordance with the Local Authorities Code of Conduct Order (Wales) Order 2008.</i>
<b>3</b>	To welcome the newly elected Talbot Green Ward Member Councillor Jeff Woodington
<b>4</b>	<b>Minutes</b>
	To confirm and sign the minutes of the Monthly Meeting held on the 11 July 2017. <i>Appendix 1</i>
<b>5</b>	<b>Action Table from the meeting on the 11 July, 2017</b>
	To note the Clerks report on actions from the meeting on the 11 July, 2017 <i>Appendix 2</i>
<b>6</b>	<b>Finance</b>
a	To confirm the income and expenditure accounts for July 2017 <i>Appendix 3</i>
b	To confirm the income and expenditure accounts for August 2017 <i>Appendix 4</i>
c	To receive and adopt the accounts for payment for September 2017 <i>Appendix 5</i>
d	To acknowledge the accounts for payments in August 2017 <i>Appendix 6</i>
e	To approve and accept BDO Audit for year end 31 March, 2017 report <i>Appendix 7</i>

f	To consider the minor issue raised in the BDP Audit for year end 31 March, 2017 report where Section 1 of the annual return does not ass up by £1.00 and how this matter will be addressed. <i>Appendix 8</i>
<b>7</b>	<b>Planning</b>
a	To consider planning applications received since the last meeting. <i>Appendix 9</i>
b	To consider the impact that the proposed housing development at Cefnyrhendy in Miskin. <i>Appendix 9a</i>
<b>8</b>	<b>Clerks Report</b>
a	Codgers Corner To consider correspondence received from Owen Smith MP, a local resident and the Police and Crime Commissioner for South Wales Police, Alun Michael. <i>Appendix 10</i>
b	To agree the process by which this council will consider and allocate grant funding for the 2017/18 financial year. <i>Appendix 11</i>
c	To agree the process the Council will adopt to meet its statutory obligation to publish an Annual Report detailing how its forward planning process is meeting the objectives of the local well-being plan. <i>Appendix 12</i>
d	To agree dates for the Scrutiny, Staffing, Events and Health and Safety Committees Meetings. <i>Appendix 13</i>
e	To agree the arrangements for Christmas 2017.
f	To note feedback from the Horticultural Show held on the 13 August, 2017. <i>Appendix 15</i>
g	To note feedback from the Crécy en Ponthieu visit 25-28 August, 2017. <i>Appendix 16</i>
h	To review 2017 floral display and consider requests received by local residents in preparation of the 2018 budget <i>Appendix 17</i>
i	To consider working in collaboration with neighbouring Community Council to create an Ely Valley Walking Festival for 2018 working. <i>Appendix 18</i>
j	To agree funds required to complete the work at Llys y Cwm Hall. <i>Appendix 19</i>
k	To appoint minor Authority Governor to three local Primary Schools. <i>Appendix 20</i>
l	To agree the usage of the .gov.wales email addresses <i>Appendix 21</i>
<b>9</b>	<b>Correspondence</b>
a	To consider opportunities for Members in the One Voice Wales Training Schedule from September to December 2017. <i>Appendix 22</i>
b	To consider opportunities for Members on the Planning Aid Wales: An Introduction to Planning session held on the 17 October, 2017. <i>Appendix 23</i>
	To consider a response to the Welsh Government Consolation Documents -
c	Electoral Reform in Local Government Wales. Responses by 10 October, 2017. <i>Appendix 24</i> .The consultation document is available at the following link <a href="https://consultations.gov.wales/consultations/electoral-reform-local-government-wales">https://consultations.gov.wales/consultations/electoral-reform-local-government-wales</a>
d	Making Changes to Elections and How We Vote Responses by 10 October, 2017. <i>Appendix 25</i> . The consultation document is available at the following link <a href="https://consultations.gov.wales/sites/default/files/consultation_doc_files/electoral_reform_-_youth_friendly_consultation_-_english.pdf">https://consultations.gov.wales/sites/default/files/consultation_doc_files/electoral_reform_-_youth_friendly_consultation_-_english.pdf</a>
e	Welsh Revenue Authority Access to Criminal Powers. Responses by <b>2 October, 2017</b> . <i>Appendix 26</i> .The consultation document is available at the following link <a href="https://consultations.gov.wales/consultations/welsh-revenue-authority-powers-tackle-tax-crime">https://consultations.gov.wales/consultations/welsh-revenue-authority-powers-tackle-tax-crime</a>
f	To nominate two representatives to attend a meeting to review and update the review of Town and Community Councils with Mick Antoniw AM on the 20 September, 2017. <i>Appendix 27</i>
g	To note the One Voice Wales Area Committee on 7pm on Wednesday 4 October, 2017 to be attended by the Council's representatives Cllr D Nicholas and A Matheson

h	To note the One Voice Wales August newsletter. <i>Appendix 28</i>
i	To consider the letter from Cwm Taff Community Health Council dated the 21 August, 2017. <i>Appendix 29</i>
j	To note the letter from Llantrisant War Memorial Committee Chair Cllr Glynne Holmes <i>appendix 30</i>
<b>10</b>	<b>Health &amp; Safety</b>
	To receive an update on any Health and Safety issues since the last meeting.
<b>11</b>	<b>Staffing</b>
	To receive an update on any staffing issues since the last meeting. <i>Appendix 31</i>
<b>12</b>	<b>Communications Committee</b>
a	To note the approved minutes of the Communications Committee Meeting held on the 19 June, 2017. <i>Appendix 32</i>
b	To note the draft minutes of the Communication Committee Meeting held on the 4 August, 2017. <i>Appendix 33</i>
c	To receive its report and agree the two recommendations - <i>Appendix 34</i>
i	Create a four page offline hard copy newsletter for distribution to residents via a network of fixed drop off locations such as old people's homes, local newsagents, public houses, cafes, doctor's surgeries, the Leisure Centre, community centres and Library's. These will be hand delivered on a quarterly basis.
ii	The Newsletter can be uploaded onto the Council website and stories can be broken down for social media stories as well.
d	To receive a summary of the Beating the Bounds feedback meeting. <i>Appendix 35</i>

**The next meeting of Llantrisant Community Council will be held on Tuesday 10 October, 2017 at 6.30pm, Caerlan Hall.**