

**MINUTES** of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 8<sup>th</sup> SEPTEMBER 2015 at 6.30pm.**

**PRESENT:** Cllr Allan Matheson (Chair), Cllr Gill Morris, Cllr Ceri Harris, Cllr Ron Hunt, Cllr Veronica Nicholas, Cllr David Nicholas, Cllr Arlene Moss, Cllr Jonathan Gilmore and Cllr Brian Farr. together with the Clerk Mrs Alison Jenkins and the Monitoring Officer for RCT, Mr Paul Lucas.

**1. Code of Conduct and Declarations of Interests**

Paul Lucas, Monitoring Officer for RCT led a workshop on Councillors Code of Conduct and Declarations of Interest. Particular attention was paid to the difference between personal Interests and prejudicial interests and the slight differences in the Code for Community Councillors as opposed to Borough Councillors. Councillors were provide with an information pack for future reference.

Mr Lucas was thanked and left the meeting. 7.10pm

**2. Apologies for Absence**

Apologies for absence were received from Cllr Julie Barton, Cllr Nicholas Powell, Cllr David Bray and Cllr Paul Baccara

**3. Disclosure of Interest**

There were no disclosures of personal interests in accordance with the Code of Conduct.

**4. Minutes**

The minutes of the Monthly Meeting held on the 14<sup>th</sup> July 2015 were confirmed and signed as a true record.

**5. Matters Arising**

The Clerk's report on matters arising was noted and Cllr Matheson feedback on the success of this year's horticultural show.

**6. Pending**

- a. The response regarding the entry to the Revive and Thrive Christmas Light competition was noted.
- b. Council noted with disappointment that funding had not been received for the works at Llantwit Main.
- c. The Clerk was once again reminded to make progress with quotes for the entrance to Penygawsi allotments.  
All wards agreed that they did not wish to proceed with artificial trees for outside business premises.  
Cllr Gilmore offered to check the Social Media policy for the Clerk ready for presentation to Council.

**7. Finance**

- a. The income and expenditure accounts for July and August 2015 were accepted and approved.
- b. The accounts for payment for August 2015 were noted.

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- c. The accounts for payment for September 2015 were adopted. The cheques as listed were signed by Cllr Gilmore and Cllr Moss.
- d. The receipt of £500 from AVIVA helping hand fund was noted and it was AGREED that a photograph and report should be sent to the local paper.

## **8. Planning**

- a. The planning applications received since the last meeting were noted.
- b. The RCT consultation on their Regulation 123 list was discussed although no comments were made to be fed back to RCT. Noted.
- c. Cllr Hunt provided feedback on the meeting he attended regarding the proposed windfarm at Mynydd y Glyn. The main concern of the 10 to 12 people present at the meeting was the effect of the works on the wildlife in the area.

7.35pm Cllr Morris left the meeting.

- d. Cllr Matheson and Cllr Farr attended the residents Liaison Committee meeting regarding the Talbot Green to Cross Inn Community Route. The meeting was to discuss the current planning application although many who attended would have preferred to discuss alternative routes and applications, this led to a frustrating meeting with limited comments on the current planning application.

## **9. Correspondence**

- a. The Playing Fields (Community Involvement in Disposal Decision) (Wales) Regulations 2015 were noted.
- b. It was AGREED to forward the letter regarding fly tipping outside Cefn Parc Cemetery. To Pontyclun Community Council, whose ward, the land surrounding the cemetery is within.
- c. Following a brief discussion the Welsh Government consultation on Tackling Poverty and Protecting Community Assets was noted.
- d. A discussion took place and it was AGREED that the Chair would work with the Clerk to complete a response to the Welsh Government Draft Direction to the Local Democracy and boundary Commission for Wales proposing a recommendation of 3000 electors per Councillor rather than 4000.
- e. It was AGREED to allow Contact the Elderly to use a hall for free twice a year. Confirmation to be given that it would only be twice a year and also make them aware that if they needed other premises they could contact Cllr Moss regarding Talbot Green Community Centre.
- f. It was AGREED that the Chair and Cllr Moss would attend the Bosom Pals Open Showcase Day.
- g. It was noted that Clean the Clun has failed to find funding to continue.
- h. It was AGREED to respond to Borough Councillor Glynne Holmes regarding assistance provided to a local resident thanking him for his letter and providing details for probation services.
- i. It was AGREED that the Clerk would attend the RCT Funding Fayre.
- j. The Revive and Thrive regeneration event was noted however no one will be attending.
- k. The information from the recent meeting with the local AM and Community Councils was noted

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- I. The invitation to the Standards Conference Wales 2015 was noted however no one will be attending.

#### **10. Charter of Friendship**

- a. The letter from Llantrisant District Local History Society was noted and it was AGREED to write to invite a representative to attend the next Charter Committee meeting.
- b. Cllr Matheson feedback to those present on the excellent trip to Crecy in August. The welcome received by the delegation was superb for the whole visit. The true sense of community was actively demonstrated to the full by the town of Crecy throughout the festival weekend. All age groups actively ensuring the success of the event. It was AGREED to hang the picture gifted to the delegation on the wall in Caerlan Hall beside the Community Council logo plaque.

#### **11. Memorial Tree**

Cllr Moss declared an interest.

A letter of request from Bronhaul and Heol y Gyfraith Residents to place a tree on the green in memorium of Gareth Seville was explained by Cllr Moss. It was AGREED to provide a tree and memorial plaque from Talbot Green project money. Cllr Moss to liaise with the family regarding the type of tree. The Clerk to obtain highways permission from RCT

#### **12. CCTV display at Llantrisant Leisure Centre**

Cllr Farr made Council aware of an issue with placement of CCTV cameras in the changing rooms at the leisure centre. It was AGREED that a letter of support be sent to the Director of Leisure Services confirmed we have received objections to the placement of the camera.

#### **13. Allotments**

- a. The letter of retirement from the secretary of Tynant Allotments was noted.
- b. The Clerk made Council aware that a query had been received from Brynteg Allotments regarding the use of Air Rifles at the site. Regulations state that air rifle users must have the land owner's permission to use the rifle. This has not been granted for the allotments sites where the land owner is the Community Council. The allotment management committee have made the user of the rifle aware of this legality.

#### **14. Community Infrastructure Levy**

It was AGREED that all Councillors would consider Capital projects they would like completed in their area, which could be brought to the October meeting for further deliberation and formulation into a 123 list.

#### **15. Community Liaison Committee**

There were no items which Councillors would like put on the agenda for the Community Liaison meeting with RCT on the 28<sup>th</sup> September.

#### **16. Health & Safety**

There were no health and safety issues that the Clerk has been made aware of over the summer period. Cllr Hunt requested that the clerk ensured the Council Operatives were trained on the proper collection of Sharps litter.

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**17. Staffing**

The Clerk updated council on the absence of the Council Caretaker and the resignation due to illness of the relief caretaker. It was acknowledged that a cleaning company was currently being used to maintain the halls and the Clerk was covering the caretaking duties. Council were pleased to hear that the caretaker is on the mend, however acknowledged that she was not back to full health yet. Recruitment for relief caretaker to continue.

**18. Councillors Items**

Cllr Nicholas requested a skip for Tynant Allotments.

Cllr Matheson made Council aware of an invitation to Tabor Baptist church to celebrate its refurbishment. It was AGREED that the Chair should attend if he is available.

The meeting ended at 8.25pm

Next Monthly meeting on Tuesday 13<sup>th</sup> October 2015 at 6.30pm, Caerlan Hall.

| <b>Agenda Item</b> | <b>Task</b>   | <b>By Whom</b>         |
|--------------------|---|------------------------|
| 1                  | Information packs to be sent to those Cllrs not present.            | Clerk                  |
| 6c                 | Quotes for work at the entrance to Penygawsi allotments             | Clerk                  |
| 6c                 | Social media policy   | Clerk & Cllr Gilmore   |
| 7d                 | AVIVA photo to Observer   | Clerk                  |
| 9b                 | Forward letter regarding fly tipping to Pontyclun Community Council | Clerk                  |
| 9d                 | Respond to Local democracy consultation                             | Chair and Clerk        |
| 9e                 | Confirm use of hall with Contact the Elderly                        | Clerk                  |
| 9f                 | Attend Bosom Pals open day  | Chair & Cllr Moss      |
| 9h                 | Respond to Cllr Holmes  | Clerk                  |
| 9i                 | Attend funding fayre  | Clerk                  |
| 10a                | Write to Historical Society   | Clerk                  |
| 10b                | Hang picture in Caerlan Hall  | Operative              |
| 11                 | Organise memorial tree for Gareth                                   | Cllr Moss & Clerk      |
| 12                 | Write to director of leisure services                               | Clerk                  |
| 14                 | Consider capital expenditure projects                               | All Councillors        |
| 16                 | Investigate Sharps disposal training                                | Clerk                  |
| 17                 | Monitor Caretaker and recruit a relief                              | Clerk                  |
| 18                 | Order a skip for Tynant Allotments                                  | Assistant to the Clerk |
| 18                 | Attend Tabor celebration  | Chair                  |

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