

MINUTES of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 12th MAY 2015 at 7.00pm.**

PRESENT: Cllr Allan Matheson (Chair), Cllr Mrs Julie Barton, Cllr Paul Baccara, Cllr Mrs Gill Morris, Cllr Ceri Harris, Cllr Ron Hunt, Cllr Nicholas Powell, Cllr Brian Farr, and Cllr Mrs Arlene Moss, together with the Clerk Mrs Alison Jenkins and Assistant to the Clerk Mrs Kelly Picton

1. Apologies for Absence

Apologies for absence were received from Cllr Jonathan Gilmore, Cllr David Bray, Cllr Mrs Veronica Nicholas and Cllr David Nicholas.

2. Disclosure of Interest

There were no disclosures of personal interests in accordance with the Code of Conduct.

3. Minutes

The minutes of the Monthly Meeting held on the 14th April 2015 were confirmed and signed as a true record.

4. Matters Arising

- a. Adopting red phone boxes in the area was discussed, and concerns were expressed with regard to said boxes being disconnected from the BT service should the Community Council adopt them. It was felt that the Community Council should not involve themselves in the removal of a service which could be vital to some members of the local community. There were also concerns from other members with regard to the ongoing maintenance of the boxes. Following discussion, it was AGREED that the Community Council would not pursue the adoption of red phone boxes.
- b. All members present acknowledged Royal Mail's positive response to the request for a new post box within the Talbot Green Retail Park area. Cllr Allan Matheson requested the Clerk to write to Royal Mail to thank them for the additional box.
- c. Cllr Paul Baccara informed members that following the erection of the new dog fouling signs at Lanelay Close, he had received a number of telephone calls from residents thanking the Community Council.

5. Pending

- a. All members present acknowledged the contents of the minutes from the Twinning Committee meeting held on Thursday 23 April 2015
- b. Following review of the Matters Arising:
 - Cllr Julie Barton confirmed that the letter in relation to the bollards at Castellau was no longer required, as the bollards had been recently removed.
 - Cllr Ceri Harris queried which companies were being contacted in relation to extending the length of the CCTV data, and the Clerk confirmed that she had received a number of suggestions and that

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these will be pursued accordingly.

- Cllr Gill Morris requested an update in relation to investigating the feasibility of installing a table tennis table at Pontypridd Park in honour of Sara Head, as she had recently observed the same at Tonteg Park, which appeared to be well used. The Clerk confirmed that no further work had been completed in this area, and was requested by Cllr Allan Matheson to prioritise this duty, and provide an update at next month's council meeting.
- Cllr Paul Baccara requested the insertion of the word "Christmas" under pending item dated 11-Dec-14 in relation to new lights for Talbot Green.

6. Finance

- a. The income and expenditure accounts for April 2015 were accepted and approved.
- b. The accounts for payment for May 2015 were adopted. The cheques as listed were signed by Cllr Arlene Moss and Cllr Julie Barton. Cllr Paul Baccara requested that the credit card purchases be broken down within the accounts for payment sheet, to provide members with more detailed information.
- c. A discussion ensued with regard to the replacement of the work's depot skip, and it was AGREED for the Community Council to purchase the skip outright, with funds available within the depreciation fund.

7. Planning

- a. The planning applications received since the last meeting were noted.
- b. Following discussion it was AGREED that the Clerk would attend the Planning Aid Training.

8. Correspondence

- a. The letter from South Wales Police Federation regarding cuts was noted by all members present.
- b. The letter from South Wales Fire and Rescue service regarding their improvement plan was noted by all members present.
- c. The letter from U3A was noted by all members present, and Cllr Julie Barton expressed her support of this group and recommended that the Community Council assists in the advertising of such. It was AGREED for the Community Council to advertise U3A's services on its website, and also their Facebook and Twitter pages.
- d. The letter from Revive and Thrive regarding a Christmas Light Competition was noted by all members present, and it was AGREED for this matter to be taken forward by the Clerk and Cllr Julie Barton.
- e. The information from the Welsh Government in relation to the Local Government (Democracy) (Wales) Act 2013 was noted by all members present.
- f. The information from the Public Services Ombudsman for Wales regarding the revised guidance on the Code of conduct was noted by all members present.
- g. The letter from Llantrisant town Trust in relation to the Court Leet Dinner was noted by all members present, and Cllr Allan Matheson confirmed

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that as Chair, he would be unable to attend and proposed the attendance of Vice-Chair Cllr Julie Barton and her partner. All members present AGREED to this proposed attendance.

9. Youth Club – AVIVA Community Fund Application

The Clerk referred to her email to members in relation to the above, and encouraged all to utilise their vote as soon as possible. It was noted that the deadline for this is 30 May 2015.

10. Allotments

The Clerk confirmed that a date was needed with regard to the annual allotment inspections, and was requested to issue multi dates to the allotment committee, and agree a mutually convenient date.

11. Staffing

- a. Summer Operative - Cllr Brian Farr updated members present on the staffing committee's recommendation to appoint Andrew Griffiths as the new summer operative, with commencement this coming Monday (18th May), subject to the receipt of satisfactory references and completion of a 4 week probationary period. This recommendation was APPROVED by all members present.
- b. Youth Club Relief Playworker: The Clerk confirmed that the Youth Club Team Leader and the Clerk had interviewed and appointed a relief playworker for the club.

12. Health & Safety

Fence at Tynant Allotments – Cllr Ron Hunt expressed his concerns with regard to the fence at Tynant Allotments, and the risk posed to plot holders, due to the precariousness of the fence posts. It was accepted by all members present that re-addressing the stability of the fence and its surrounding posts required attention as soon as possible. The use of pallistade fencing posts was recommended.

13. Councillors Items

- a. Cllr Arlene Moss – Requested that the trees in Talbot Green be checked and re-staked as necessary.
- b. Cllr Ceri Harris – Queried the date the photograph is being taken underneath the new twinning sign and it was AGREED that as it had been difficult to arrange a mutually convenient date, the Clerk would choose and issue a date accordingly, which would be open to all.
- c. Cllr Gill Morris – Informed members present that following a discussion at last month's meeting in relation to a phonecall she had received, she had not received any further contact from the person in question.
- d. Cllr Brian Farr – Stated that whilst he had not be present at last month's meeting, where a decision had been made not to place additional hanging baskets along Cardiff Road, he requested additional hanging baskets outside the Coop. Cllr Brian Farr was advised that there were already 2 small hanging baskets situated outside the said area.
- e. Cllr Allan Matheson – Brought to the attention of members present a suggestion to install a road mirror at the bend on Cross Inn Road and it was felt that this issue was the responsibility of RCT's highways

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department, and not the Community Council. Cllr Allan Matheson AGREED to contact Cllr Glynne Holmes to discuss this matter further.

The meeting ended at 8.00pm

Next Monthly meeting on Tuesday 9th June 2015 at 7.00pm, Caerlan Hall.

Agenda Item	Task	By Whom
4b	Thank you letter to Royal Mail	Clerk
5	Investigate table tennis table at Tonteg Park	Clerk
6c	Purchase new skip for Work's Depot	Clerk
7b	Planning Aid Training	Clerk
8c	Advertise u3As services on council website, and Twitter and Facebook pages	Clerk
8d	Enter Community Council for Revive and Thrive Christmas Lights Completion	Clerk / Cllr Julie Barton
8g	Attend Court Leet Dinner	Cllr Barton
9	Vote for "Bean Bags for Beddau"	All Councillors
10	Organise a date for allotment inspections	Clerk
12	Repair fence at Tynant Allotment	Operatives
13	Re-stake Talbot Green Trees	Operatives
13	Date for twinning sign photo	Clerk
13	Road Mirror at Cross Inn Pub to be re-directed to Cllr Glynne Holmes	Cllr Allan Matheson

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