

Minutes for the Meeting of Llantrisant Community Council held at Caerlan Hall, Llantrisant on 13 March at 6.30pm

Present:

A Matheson (Chair)				
J Barton	A Crutcher	M Davies	B Farr	R Hunt
A Moss	S Powell	S Trask	J Woodington	

Also present: Clerk - Catherine Craven.

1.	Apologies
	Apologies were received from Cllrs. D Nicholas, V Nicholas and K Williams.
	Members noted the apologies.
2.	Declarations of Interest
	A declarations of interest were received in line with the code of conduct. Cllr S Powell "I am a member of the RCTCBC Planning Committee"
3.	To receive Councillor Louisa Mills-Phillips' letter of resignation.
	Resolved: that
	a) the letter of resignation was accepted
	b) a casual vacancy was declared
	c) a letter of thanks is sent for the services provided to this Council. mm72
4.	Minutes
	To confirm and sign the minutes of the 13 February 2018.
	Resolved: that the minutes of the Meeting on the 13 February were confirmed and signed by the Chair as a true record with the following amendments –
	a) Cllr M Davies attended, and his name is to be included in the list of Members present.
	b) Cllr S Trask and Clerk attended a drop-in session with the Review Panel for Town and Community Councils to be recorded in the minutes. mm73
5.	To consider passing the following resolution for Item 11
	"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."
	Resolved: that the resolution was agreed.
5	Action Table
	Resolved: that the table was noted.
	Problems of anti-social behaviour continue around Tynant with Wheelie Bins set alight and a break in at the car sales premises.
	Resolved: that
	a) Ward Members will attend the next PACT meeting and report these matters;
	b) A letter is sent to RCTCBC urging for any request for a liquor licence at the now empty premises of the former Bargain Booze by any new occupants not be granted. mm74
	The Coop will not be providing a defibrillator at its store in Tynant. The local community are now raising money to purchase one.
	Tynant Ward Members, through the Clerk, have requested local RCTCBC Member to consider a pedestrian crossing be sited across Tynant Road from the Library to the Welfare Hall. Clerk has e-mailed Councillor Willis.
	Llantrisant Ward Members request a temporary speed camera be sited on Newbridge Road, adjacent to Dan Caerlan. Clerk will e-mail RCTCBC.
	Llantrisant Ward Members requested Clerk to write to RCTCBC as loose chippings on the

Signature:.....

Date:.....

	new community route path are causing problems for users. It was also reported that the shops on the retail park have agreed to clean up around the rear of their stores.			
6	Finance			
	a. To confirm the income & expenditure accounts for February 2018.			
	Resolved: that the income and expenditure accounts for February 2018 were accepted and approved.			
	b. To receive and adopt the accounts for payment for March 2018			
	Resolved: that the accounts for payment for March as listed were adopted and cheques were signed. Cllr A Matheson and A Moss agreed to authorise the online payments.			
Talk Talk	02/03/2018	Broadband/Faxline	£	30.99
Xinn Ltd	10/03/2018	Web Provision	£	10.00
Barclaycard	13/03/2018	Fridges, camera, refreshments	£	423.61
Petty Cash	13/03/2018	toilet seat, toaster, card, saws, bolts	£	49.94
Elite Paper Solutions	13/03/2018	Confidential Waste	£	6.83
Land Registry	13/03/2018	Property Portfolio Consolidator	£	100.80
Trustmark	13/03/2018	Stationery	£	37.38
Plusnet	22/03/2018	Fibre/Landline	£	48.70
Y Pant	13/03/2018	Pupil achievement awards	£	50.00
One Voice Wales	13/03/2018	Membership 2018/19	£	2,060.00
HMRC	13/03/2018	NI and Tax (February)	£	1,304.08
Wages	15/02/2018	Pay (February)	£	5,564.24
Pensions	13/03/2018	Pensions (February)	£	1,703.78
Plusnet	22/03/2018	Broadband - Llys y Cwm	£	17.49
SSE	04/03/2018	Electric - Caerlan	£	103.48
Welsh Water	05/03/2018	Water - Caerlan	£	247.33
Chubb Fire & Security	13/03/2018	Annual fire service - Llys y Cwm	£	62.76
		Annual fire service - Caerlan + new		
Chubb Fire & Security	13/03/2018	extinguisher	£	166.47
Welsh Water	09/03/2018	Water - Southgate	£	14.37
RCT CBC	13/03/2018	Community Bus (January)	£	550.00
Trivalis	22/03/2018	Garage Rent	£	29.28
UK Fuels	07/03/2018	Diesel	£	85.60
		TOTAL	£	12,667.13
		ADDITIONAL PAYMENTS		
RCT	13/03/2018	Community Bus (Feb)	£	440.00
Jason Akers	13/03/2018	Mileage Claim	£	27.81
BT	21/03/2018	Phone line - Llys y Cwm	£	45.47
Unity Trust	31/03/2018	Bank Charges	£	38.55
		TOTAL	£	13,218.96
	iii) To note the recently published Wales Audit Office Financial Management and Governance in Local Councils 2016-17.			
	Resolved: that the publication was noted.			
7	Planning			
	To consider planning applications received since the last meeting.			
	APPLICATION REF: LLANTRISANT Ref: 18/0097/10 PROPOSAL: Proposed change of use of domestic garage to small retail business.			

Signature:.....

Date:.....

LOCATION : 2 RUPERRA STREET, LLANTRISANT, PONTYCLUN, CF72 8EZ

Ref: 18/0169/10

PROPOSAL: Proposed demolition of existing lean to extension with new two storey extension to the rear of the property.

LOCATION : 14 PARK VIEW, LLANTRISANT, PONTYCLUN, CF72 8DL

BEDDAU

Ref: 18/0101/10

PROPOSAL: Single storey side extensions and alterations to existing outbuilding to provide swimming pool and associated facilities in addition to existing leisure facilities incidental to the dwelling house.

LOCATION : GELYNOG FAWR COTTAGE, PENYCOEDCAE ROAD, BEDDAU, PONTYPRIDD, CF38 2RD

Ref: 18/0122/10

PROPOSAL: Demolition of garage, construction of single storey extension to front and two storey extension to side.

LOCATION : 25 HEOL-AP-PRYCE, BEDDAU, PONTYPRIDD,CF38 2SH

TYNANT None listed

TALBOT GREEN None listed.

Resolved: that no comments were made.

8 Members Reports

i) To note the Youth Consultation Meeting Report.
Councillor M Davies presented his report.

Resolved: that the report was noted.

ii) To receive feedback of the Community Litter Pick held on the 10 March in Beddau. Councillor J Barton reported 11 people joined the Litter Pick in the hour and a half the team worked 35 bags of rubbish were collected. The next Litter Pick is scheduled for the 21st April. All are welcome.

Resolved: that the verbal feedback was noted.

iii) To receive the Community Fridges Report.
Councillor M Davies presented his report.

Resolved: that in principle financial assistance may be offered to group or organisation seeking to set up a Community Fridge Scheme in the local area.

9 Clerks Report

i) To note the Footbridge and step repairs on Path 198 Report.

Resolved: that the report was noted.

ii) To note the Refurbished Play Park Area in Southgate Report.

Resolved: that the report was noted and RCTCBC thanked for providing this refurbished play park. **mm75**

iii) To note the date of the annual site inspection Tuesday 20 March from 2pm. for all four Allotments.
A number of Members were unable to attend on this date.

Resolved: that the date be rescheduled for May/June 2018.

iv) To consider the information gathered from Consultations and make an informed decision on the renewal of the contract of Community Bus Service Route 47.
Members discussed the three public community consultations that have taken place and considered the information gathered.

Signature:.....

Date:.....

Resolved: that a quote is obtained for

- a) Talygarw is taken off the bus route;
- b) Trem y Cwm is added to the bus route.
- c) The current three cycles are replaced by just two with an hour gap in between
- d) The day is changed from a Tuesday to a Wednesday **mm76**

v) To consider the current provision of daffodil displays and decide if any further planting is required for 2018 and beyond

Resolved: that Members e-mail the Clerk with their suggestions for Autumn planting 2018. **mm**

vi) To receive the Petty Cash Account for the Office Report

Resolved: that a six-month trial to remove Petty Cash Account for office use and review to assess whether it can be closed after this period.

vii) To receive the Valuation of the Councils Assets Report

Resolved: that the expenditure and potential change to the value of the Councils Asset Register for the end of the financial year was agreed.

viii) To receive the General Data Protection Regulation Report.

Resolved: that the report was noted and a request to RCTCBC is sent to discuss the required DPO designated role. **mm78**

ix) To receive the CCTV and Alarms Systems at Council Premises.

Resolved: that Emex is awarded the contract and that the Silver Service was agreed. **mm79**

10 Correspondence

i) To note the Welsh Governments Memorandum on the commitment to end burial and cremation fees for children

Resolved: that the memorandum was noted.

ii) To nominate a representative to attend the My Community My Council Engagement event on the 15 March 2018.

Resolved: that the RFO was nominated. **Mm80**

iii) To receive the Guidance on Clustering Report written by the Vale of Glamorgan Council and One Voice Wales

Resolved: that the guidance was noted.

iv) To receive the letter from Welsh Government on Cluster Funding Available in 2018/19.

The Clerk advised that the Council would not be eligible for funding assistance to support a clustering arrangement this next financial year as it had made a successful bid in the 2017/18 financial year and would therefore not be eligible to submit proposals.

Resolved: that the letter was noted.

v) To consider the Local Democracy and Boundary Commission for Wales' Guidance for Principal Councils on the Review of Communities

Resolved: that the guidance was noted.

vi) To note the One Voice Wales Innovative Awards Ceremony 2018.

Resolved: that the Chair, Vice Chair and Clerk would attend. **mm81**

vii) To note the RCTCBC letter (21/2/18) referring to the application under the Safe Routes in Communities initiative.

Resolved: that the letter was noted and the offer to meet and discuss how to develop the application was followed up. **mm82**

viii) To consider Kidney Wales request to organise a Walk for Life event.

Resolved: that the letter was noted.

ix) To consider the request from a member of Pontyclun Guides for financial assistance to attend an event in Malta.

Resolved: that the request was not agreed on this occasion as the young person had no connections with this Council's area. **mm83**

x) In response to the Independent Review Panel's 2018 Annual Report

To agree

(a) The process by which remuneration payments to Members are made for

Determination 44, 48,49,50,51,52 and 53;

(b) Nominated up to five Members for Determinations 46.

Resolved: that this be referred to an Extraordinary meeting.

xi) To receive the RCTCBC notice of its Proposal to Create a New 3 – 19 'All Through' School at the Garth Olwg Campus.

Resolved: that the notice was noted.

xii) To nominate a representative to attend the Planning Aid Wales training session on the 14th March from 6.00-9.15 pm at Pontyclun.

Resolved: that Councillor S Trask was nominated to attend. **mm84**

xiii) To consider a response to the Older People's Commissioner for Wales Ageing Well in Wales Questionnaire. Closing date 16 March.

Resolved: that Councillor J Barton would work with the Clerk to draft and send its response. **mm85**

Councillor Powell left the meeting at 7.45 before the next item.

xiv) To consider a response to the Nation Assembly of Wales draft Autism (Wales) Bill. Closing date 17 April 2018.

Resolved: that Councillor M Davies would work with the Clerk to draft and send its response. **mm86**

xv) To consider nominating Y Bwthyn, Macmillan Specialist Care Unit, as one of the Councils charities for 2018/19. Councillor A Moss has agreed to organise a fund-raising event.

Resolved: that £100 from the Chair allowance and £100 from the Talbot Green surplus grant fund was agreed. **mm87**

xvi) To consider a request for a dog mess bin made at DanyGraig Heights.

Resolved: that this requested be forwarded to RCTCBC and a request is made for the locations of existing dog mess bins. **mm88**

xvii) To consider a response to RCTCBC's Public Consultation on its Draft Supplementary Planning Guidance - Houses in Multiple Occupation. Closing date 23 March 2018.

Resolved: that the consultation was noted, and no comment was made.

11 Staffing

The Staffing Committee had met earlier that evening.

Resolved: that

- a) The Youth Club Report be referred to an Extraordinary meeting.
- b) A work experience placement be offered to J Edwards for an initial three-month period with a view to extend this to a maximum of nine months following a review.
- c) Delegated powers are given to the Chair, Vice and Clerk to undertake the advertising, shortlisting and appointment of the temporary post of Summer Labourer. **mm89**

12 Health & Safety

Resolved: that no matter was reported.

The meeting ended at 8.25 pm

The next Extraordinary meeting of Llantrisant Community Council will be held on Tuesday 27 March 2018 at 6.30pm, Llys y Cwm.

Signature:.....

Date:.....