

**MINUTES** of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 14<sup>th</sup> April 2015 at 7.00pm.**

**PRESENT:** Cllr Mrs Veronica Nicholas (in the Chair), Cllr Paul Baccara, Cllr Jonathan Gilmore, Cllr David Bray, Cllr Mrs Gill Morris, Cllr Ceri Harris, Cllr David Nicholas, Cllr Ron Hunt, Cllr Allan Matheson, Cllr Mrs Arlene Moss and Cllr Mrs Julie Barton, together with the Clerk Mrs A Jenkins.

**1. Apologies for Absence**

Apologies for absence were received from Cllr Brian Farr and Cllr Nicholas Powell. It was noted that Cllr D Nicholas would be arriving later.

**2. Disclosure of Interest**

There were no disclosures of personal interests in accordance with the Code of Conduct.

**3. Minutes**

The minutes of the Monthly Meeting held on the 17<sup>th</sup> March 2015 were confirmed and signed as a true record.

**4. Matters Arising**

- a. Council were made aware of the sudden death of Mick Antoniw AM's wife at the weekend. The Clerk was asked to send a card on behalf of Council and it was acknowledged that the scheduled meeting on the white paper had naturally been postponed.
- b. Cllr Matheson reported on his disappointment that the individuals who had painted the sign for Brynteg Allotments were unwilling to provide a similar service voluntarily for BATCL. Sign to be organised by the BATCL committee.
- c. Cross Inn Post Office has now closed and work has already begun to remove the post office equipment. Council was made aware of a protest meeting which has been organised although it was highlighted that it is now too late to change the decision.
- d. The Clerk's report on matters arising was noted.

**5. Pending**

- a. The quote for tarmac outside Penygawsi Allotment is higher than expected and the Clerk confirmed she would source alternate quotes for other types of surfaces for the work required.
- b. The response from RCT street lighting was acknowledged and it was AGREED not to proceed with any additional hanging baskets on Cardiff Road.
- c. The email regarding Llantwit Main was noted and it was AGREED to forward the email to the Borough Councillors for the area.
- d. A discussion took place regarding the work required at Heol Johnson, local members requested small flower beds around the trees filled with bulbs (Spring and Summer) and the addition of some further semi mature trees.

Signed.....

Date: .....

**6. Finance**

- a. The income and expenditure accounts for March 2015 were accepted and approved.
- b. The accounts for payment for April 2015 were adopted. The cheques as listed were signed by Cllr A Moss and Cllr A Matheson.
- c. It was AGREED to appoint Gwyn Evans as the internal auditor.
- d. The summary of expenditure for the twinning was noted. The issue of money paid back by the committee for their meals was raised and it was AGREED that Council would refund the money to committee members and fund the additional cost. Cllr Harris, Cllr Matheson and Cllr Morris abstained from the vote and commented that they did not wish to have their money refunded.
- e. The Clerk's report for recommendation for virements in preparation for end of year accounts was noted and it was AGREED to proceed with the virements as proposed with the exception of those for Llantrisant projects, were only enough to cover the twinning would be vired, the remaining overspend to be carried forward to 2015/16 financial year.

**7. Planning**

The planning applications received since the last meeting were noted.

**8. Correspondence**

- a. It was AGREED to contact BT to confirm if any red phone boxes in the wards were available under the adopt a kiosk scheme.
- b. The letter from the Ramblers was noted, the Clerk is already dealing with the issue. Cllr Baccara requested chippings be laid at the path at Lanelay Park, between the A frame and the bridge.

**9. Lanelay Close problems with dog fouling.**

Local members informed council of a problem being experienced by residents of Lanelay Close with people using the small green as a dog exercise area. The green is not a RCT highway, historically it has belonged to the residents of the close who want to keep it as an area their children can play on. It was AGREED to fund the production of a "No Dogs Allowed" sign from Talbot Green project money.

7.40 Cllr David Nicholas entered the meeting.

**10. Community Review**

The issue of Rhiw-a-gog Farm being isolated from the local community was discussed in relation to the change of the ward boundaries to include the Graig in Llantrisant. It was AGREED to move the original proposal that the area should be transferred to the Llantrisant ward. It was felt that residents of Rhiw a gog could access Llantrisant as easily via Blue Street or via the footpaths of the Graig as they could reach Talbot Green.

It was further AGREED to support the Local Democracy and Boundary Commission for Wales proposals regarding the proposed additional Councillor for the Talbot Green Ward.

Signed.....

Date: .....

**11. Staffing**

The minutes of the Staffing committee meeting on Thursday 26<sup>th</sup> March were acknowledged and it was AGREED to accept the committee's recommendations that:

KP has successfully completed her probationary period and that her salary should be increased to the next increment from the 1<sup>st</sup> April 2015.

To recruit a relief play worker for Youth Club, to keep staffing levels at their current level.

To approve delegated powers to the Staffing Committee to appoint an alternative summer operative should the need arise.

To increase the Clerk's working hours from 25 hours per week to 30 hours per week. The situation to be reviewed in 6 months

That the Clerk be allowed to claim 15 hours (3 days) flexi for the twinning weekend

**12. Health & Safety**

There were no health and safety incidents that the Clerk had been made aware of.

**13. Councillors Items**

Cllr Morris suggested that the sixth form at Bryncelynnog Comprehensive School be contacted to paint the sign for BATCL. Cllr Morris updated Council on a strange phone call received earlier that day from a member of the public to see if any other Councillors had experienced a similar contact from the same individual in the past.

The meeting ended at 7.55pm

Next Monthly meeting on Tuesday 12<sup>th</sup> May 2015 at 7.00pm, Caerlan Hall.

<b>Agenda Item</b>	<b>Task</b>	<b>By Whom</b>
4a	Sympathy Card	Clerk
5a	Additional quotes for Penygawsi allotments	Clerk
5c	Forward email to Borough Councillors	Clerk
5d	Bulbs and semi mature trees for Heol Johnson	Clerk
6e	Complete virements	Clerk
8a	Contact BT re adopt a kiosk	Clerk
8b	Chippings for path at Lanelay Park	Operative
9	No Dogs Allowed sign for Lanelay Close	Clerk
10	Make Paul Lucas aware of decisions re Community Review	Clerk
11	Recruit relief playworker and if needed summer operative	Clerk/ Staffing Committee

Signed.....

Date: .....